



## How to Create NCAA Championship and Invitational Meets

Any NCAA meet with more than 4 teams is created by Dario Difazio, DiveMeets. Please email him the meet information at [ddifazio@meetcontrol.com](mailto:ddifazio@meetcontrol.com), include the following information.

The DiveMeets ID of the meet director, the meet director is whoever will be validating the meet set up and responsible for the official rules and scores:

Name of the Meet:

Meet Start and End Dates:

Meet Sponsor:

Sanctioning Body: (NCAA)

Meet Rules:

Host Pool:

Meet Fees: (if the meet is invoiced at the completion of the meet include responsible name and address)

Late Fees:

Additional Fees:

Meet Closure Date: (Date meet should close online)

Duration of Meet Warmups:

Event Start Times for Each Day:

Schedule of Events: (Note: if you are running prelims, consols and finals include qualification rules for moving onto the next segment)